### No.CCO-Gen/2/2024-ESTABLISHMENT Government of India (Ministry of Coal)

Shastri Bhawan, New Delhi Dated: August, 2024

### OFFICE MEMORANDUM

**Subject:** Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl.	Name of the Post & Pay	No of Posts	Initial Place of Posting	Proposed Method of
No.	Level	proposed to fill up		Recruitment
01.	Dy. Coal Controller (L-13)	02	CCO Delhi-02	Transfer on Deputation basis (including short term contract)
02.	Coal Superintendent (L-12)	07	Delhi:- 02 Dhanbad- 01 Ranchi- 01 Nagpur- 01 Bilaspur- 01 Sambalpur-01	-do-
03.	Secretary to Coal Controller (L-11)	01	CCO Delhi-01	-do
04.	Asstt. Coal Superintendent (Grade- I) (L-11)	08	Delhi:- 05 Dhanbad- 01 Kolkata- 01 Kothegudem- 01	-do-

- 2. These posts will be filled by Transfer on Deputation (including short term contract) basis at the offices of CCO Delhi as per details enclosed. These posts will be governed by the existing relevant rules and will be governed by the new recruitment rules once such rules are notified afresh.
- 3. It is requested that the vacancy be circulated widely among the officers under your jurisdiction and applications from the interested/willing and eligible officers forwarded to the office of the Coal Controller's Organisation (CCO), Scope Minar, 5th Floor, Core-II,

Laxmi Nagar, Delhi-110092 along with their bio-data, vigilance clearance and photocopies of ACRs/APARs for the last five years duly attested by a Group A officer on or before 30.09.2024.

4. It is also requested that the application (in triplicate) in the enclosed proforma along with up-to-date ACR/APAR dossiers (duly attested on each page with seal) of the willing officers, who could be spared in the event of their selection, may be sent to the office of the CCO (address as indicated above) on or before 30.09.2024. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered at all. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with seal).

Encl: as above

(Rishan Ryntathiang)
Under Secretary to the Government of India

To

- 1. All Ministries/Departments of the Governments of India.
- 2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

- 1. The Chairman Coal India Ltd
- 2. The CMDs of subsidiary coal companies of CIL.
- 3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

#### Copy to:

- 1.Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
- 2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

Filling up the 02 posts of Dy. Coal Controller (Group-A) in Level-13 of Pay Matrix (123100-215900) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum four (4) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Dy. Coal Controller	
02.	Pay Level In Pay Matrix	L-13	
03.	Number of Posts	02	
04.	Method of recruitment	Officers under the Central /State Government, Semi-Government/Autonomous Bodies/Public Sector Undertakings:  (a) (i) holding analogous posts on regular basis or (ii)with 3 years regular service in posts in scale of Rs. 1500-1800 (Prerevised) now in Level L-12 (revised as per 7 <sup>th</sup> CPC) or equivalent or (iii) with 5 years regular service in posts in the scale of Rs. 1100-1600 (pre revised) now in L-11 (revised as per 7 <sup>th</sup> CPC) or equivalent and (b) Possessing the following education qualifications and experience:  (i) Degree or equivalent diploma in mining Engineering or equivalent from any recognized University or equivalent  (ii) First Class Certificate or competency under the Mines Act, 1952  (iii) 7 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion.  (Period of deputation including period of deputation in another Ex-cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 4 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 02	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Dy. Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with

duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.092024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of four (4) years..

ANNEXURE 'A'

### BIO DATA PROFORMA

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Desi	red	(i)		
		(ii)		
		(iii)		
6			rly whether in the	
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			the requirements of	
	the pos			
7	Details of Employment, in			
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			ıly authenticated by	
	your si	gnature, i	f the space below is	
	insuffic	cient.		

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.

Contd.....2/-Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent In case the present employment is held on deputation basis please state: The date of initial appointment (b) Period of appointment on deputation Name of the parent office/organization to which you belong 10. Additional details about present employment. Please state whether working under (a) Central Government State government (b) Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale. Total emoluments per month now drawn Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient. Whether belong to SC/ST 14. Remarks Signature of the Candidate Address: Date:

Countersigned-----

(Employer)

Countersigned
(Employer)

## DUTIES AND RESPONSIBILITIES OF THE COAL SUPERINTENDENT IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Coal Superintendent of this Organisation –

### Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 <sup>th</sup>May, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

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2. Deputy Coal Controller	1° (1986) *Subject to variation dependent on work-load.	Gonoral Centra Group 'A' Noi Ministorial Ga	1-	Rs. 1800-100-2000.	Selection.	Not Applicable	No
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Not Applicable	Age: No Educational	qualifications as No. 12.	i manilonos	Not Applicable	By promotion deputation tract)	on failing which by n (including short	tranafer on •term ∞ò-
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Filling up the 07 posts of Coal Superintendent (Group-A) in Level-12 of Pay Matrix (78800- 2092200) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Coal Superintendent	
02.	Pay Level In Pay Matrix	L-12	
03.	Number of Posts	Seven (07)	
04.	Method of recruitment	Officers under the Central /State Government, Public Sector Undertakings/Autonomous Bodies/Statutory Organisation:  (c) (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 1100-1600 (Pre revised) now in Level L-11( revised as per 7th CPC) or equivalent and  (d) Possessing the following education qualifications and experience:  (iv) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent  (v) First Class Certificate or competency under the Mines Act, 1952  (vi) 5 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion.  (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:-02 Dhanbad-01 Ranchi-01 Nagpur-01 Bilaspur-01 Sambalpur-01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Coal Superintendent", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

#### **BIO DATA PROFORMA**

1	Name	and addr	ess in block letters	
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			equivalent to the one	
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	Qualif	ication/ex	sperience Required	Qualification/experience Possessed by the officer
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		(iii)		

Please state clearly whether in the light of the entries made by you above, you meet the requirements of

	the post.	
7	Details of Employment, in	
	chronological order. Enclose a	
	separate sheet duly authenticated by	
	your signature, if the space below is	
	insufficient.	

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.
		*			

Contd......2/-

		Contd2/-
8	Nature of present employment i.e. ad-	
	hoc or temporary or quasi permanent	
	or permanent	
9.	In case the present employment is held	
	on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization	
	to which you belong	
10.	Additional details about present	
	employment. Please state whether	
	working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If	-
	yes, give date from which the revision	
	took place and also indicate the pre	
	revised scale.	
12	Total emoluments per month now	
	drawn	
13.	Additional information, if any, which	8
	you would like to mention in support	
	of your suitability for the post. Enclose	
	a separate sheet if the above space is	
	insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

Signature of the Candidate

Address:

Date:

		Signature of the Candidate
Date:	Address:	
		Countersigned(Employer)

# DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COAL SUPERINTENDENT GRADE-I IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works are to be looked after/performed by the Assistant Coal Superintendent (Grade-I) of this Organisation –

### Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 <sup>th</sup>May, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- iii)Inspection of Coal & Lignite Mines on routine manner for determination of Grading, Star Ratings of Coal mines and Disposal of Washery Rejects of coal.
- iv) Inspection of Mines under Mines closure activities as per standard parameters.

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Not applicable Not applicable Not applicable

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By promotion failing Promotion : which by transfer

on deputation including short-term contract.

Assistant Coal Superintendent Grade-I with 5 years regular service in the grade and possessing the educational qualifications as mentioned at (b) (j) and (ii) below.

Transfer on deputation (including short-term contract) :

Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statu-tory Organisations:-

(a) (i) holding analogous posts on regular basis; or
(ii) with 5 years' regular service in posts in the
scale of Rs. 1100-1600 or equivalent and

(b) Possessing the following educational qualific-

tions and experience:—
(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University of equivalent.

(ii) First Class Colliery Manger's certificate of competency under the Mines Act, 1952.

(iii) 5 years' experience in Coal Mines.
The departmental officers in the feeder category who are la the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-endre post hold immediately proceding this appointment in the same organisation/ department shall ordinarily not exceed 3 years).

14 Group 'A' Departmental Promotion Committee Selection for appointment by transfer on (for promotion):
1. Chairman/Member, Union Public Service Commission deputation (inclduing short-term contract) shall be made in consultation with the Union Chairman Joint Secretary, Department of Coal Member 3. Coal Controller
Group 'A' Departmental Promotion Committee Public Service Commission. Member (for confirmation): 1. Joint Scoretary, Department of Coal Chairman 2. Director, Department of Coal Member 3. Coal Controller - Member NOTE: The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

3 5 5. Assistant Conl 5" General Central Rs. 1100-50-Selection Service Group

A' NonMinisterial,
Gaveticd Superinten-dont Grade-1. (1986)

Subject to variation dependent on work-load.

Not exceeding 40 years. (Relaxable for Government servants upto 5 years in accordance with the instructions or order issued by the Central Government.). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andama and Nicobar Islands and Lakshadweep.

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3. Filling up the 01 post of Secretary to Coal Controller (Group-A) in Level-11 of Pay Matrix (67700-208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Secretary to Coal Controller	
02.	Pay Level In Pay Matrix	L-11	
03.	Number of Posts	One (01)	
04.	Method of recruitment	Transfer on deputation (including short term contract) Officer under the Central /State Government:  a. (i) holding analogous posts on regular basis or (ii) with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500]( revised as per 7 <sup>th</sup> CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400)	
		and b. Possessing the experience in Administration and Accounts matters.	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by Promotion.  (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Secretary to Coal Controller", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal

positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

						BIO I	DAT	A PRO	FORM.	A		
1	Name	and a	ddre	ss in bl	ock l	etters						
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3	Date o	of retir	eme	nt unde	r							
	Centra	ıl/State	e Go	vt. Rule	es							
4	Educa	tional	Qua	lificatio	ns							
5	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)											
	Qualification/experience Required					Qua offic		n/expe	rience	Possess	ed by the	
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7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.											
Offic	e/Instt/0	Orgn F	Post	held	Fı	rom		То		Scale	of pay	Nature of duties.

Contd.....2/-Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent In case the present employment is held on deputation basis please state: The date of initial appointment Period of appointment on deputation (b) Name of the parent office/organization to which you belong Additional details about present employment. Please state whether working under Central Government State government Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale. 12 Total emoluments per month now drawn 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient. Whether belong to SC/ST 14. 15. Remarks Signature of the Candidate

Address:

Countersigned-----

(Employer)

Date:

## DUTIES AND RESPONSIBILITIES OF THE SECRETARY TO COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following work are to be looked after/performed by the Secy to Coal Controller of this Organisation -

- Overall incharge of Administration and Accounts section of CCO
- All type of Administrative and Establishment matters
- Residual work
- Overall work of Budget& Accounts & DDO
- CPIO(RTI Matters)
- · Hindi Liaison Officer
- · Liaison Officer for SC/ST/OBC/PWD
- Pension Matter
- Legal Works
- Purchase stationary items through GEM
- · All Vigilance clearance matter.
- Any other works to be assigned as desired by Competent Authority.
- · To act as Officer of overall Administrative and Accounts In charge in CCO.

Besides the above work, the Secy to Coal Controller may also be looked after the statutory work viz. (a) Collection of Coal data under the Statistics Act, 2008 (b) Coal Mines (Conservation & Development) Act,1974 and Coal Mines(Conservation & Development) Rules,1975 and amended the same in 2011 which cover Disbursement of Subsidy to Coal Companies, Opening of Mine Closure Escrow Account, Issue of Opening/re-opening permission of coal mines/seams (c) Coal Bearing Area (Acquisition and Development) Act, 1957 and (d) the Colliery Control Rule, 2004.

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squiva (ii) Ist Cla	e or equivaler lent from a re	of diploma in Mining Reognised University of Manager's Certificate of 1982.	requivalent.	qualifications:	Yearfor directrecruit- mert.	25% by romotion failing which by transfer on deputation (including short-term contract) and 75% by direct recruitment.
(iii) Three	years experie	nce in Cral Mines.				ngch.
qualified.	Commission ir	lakable at the discretion to case of candidates of and the experience is/	horwise vell			:
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भारत का राजपल . नवम्बर 15, 1936/काविका 24, 1808 12 Officers under the Central/State Governments :-Commission-Chairman. (a) (i) holding analogous posts on regular basis; 2. Joint Secretary, Department of Coul. --- Member. (ii) with 5 years' regular service in posts in the 3. Coul Controller-Member. scale of Rs. 700-1300 or equivalent; or Group 'A' Departmental Promotion Com-(vii) with 8 years, regular service in posts in the mittee. scale of Rs. 650-1200 or equivalent; and (for considering confirmation) : Possessing experience in Administration, Esta-1. Joint Secretary, Department of Coul blishment and Accounts matters. -Chalman. The departmental officers in the feeder category who 2. Director, Department of Coal-Member. are in the direct line of promotion will not be eligile 3. Coal Controller Member. for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for Note:-The Proceedings of the Departmental appointment by promotion. Promotion Committee relating to confirma-(Period of deputation including period of deputation tion shall be sent to the Commission for in another excadre post held immediately preceapproval. If, however, there are not approding this appointment in the same organisation! ved by the Commission a fresh meeting of department shall ordinarily not exceed 3 years). the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Contmission shall be held. 7. Agristant General Central Rs.700-40-900-Not Not exceeding 35 years Coal Superin-(1986) Yei. Service Group 'A' EB-40-1100-50- Applicable. (Reloxable for Governtendeni Grade-II Non-Ministerial, 1300. ment Servants upto 5 \*Subject to Gazetted. years in accordance variation with the instructions or dependent orders lisued by the Goun workvernnient). load. Note: The crucial date for determining the age limit shall be the closing dute for receipt of applications from candidates in India fother than those in Andaman and Nicobar Island and Lakshadweep). 10 Group, 'A' Departmental 11 ESSENTIAL : By direct Not Not Applicable. 1 year Selection shall . (i) Degree or equivalent diprecruitment Applicable Promotion Committee be made in Ioma in Mining Engince-(for confirmation): consultation ring or equivalent from a 1. Joint Secretary, Dewith the Union recognised university or partment of Cont ... Public Service equivalent. Chairman Commission. (ii) First Class Colliery Manu-2. Director, Department ger's Certificate of comof Coal-Member. petency under the Mines 3. Coal Controller ... Act, 1952. Member. Note :-- Qualifications are re-Note :- The proceedings laxable at the discretion of of the Departmental of the Union Public Service Promotion Committee Commission in case of canrelating to Confirma. didates otherwise well qualition shall be sent tothe filed. Commission for approval. If, however, these

are not approved by the Cummission a fresh meeting of the Depart. mental Promotion Contmittee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be

held.

4. Filling up the 08 posts of Assistant Coal Superintendent Grade-I (Group-A) in Level-11 of Pay Matrix (67700- 208700) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum three (03) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Assistant Coal Superintendent Grade-I	
02.	Pay Level In Pay Matrix	L-11	
03.	Number of Posts	Eight (08)	
04.	Method of recruitment	Transfer on Deputation (Including short term contract):- Officers under the Central /State Government, /Semi Government/Public Undertaking/Autonomous Bodies/Statutory Organisation  a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500]( revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and  (a) Possessing the following education qualifications and experience:- (vii) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent (viii) First Cass Colliery Manager Certificate of competency under the Mines Act, 1952  (ix) 3 years experience in Coal Mines	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion.  (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and	Coal Controller Organisation at Delhi:-05	

No of Vacancy	Dhanbad-01
-	Kolkata-01
	Kothegudem-01

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelops superscribed "Applications for the post of Assistant Coal Superintendent (Grade-I)", addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE 'A'

#### BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under	
	Central/State Govt. Rules	
4	Educational Qualifications	
	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required	Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
Desired	(i)	

(ii)	
(iii)	

6	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Instt/Orgn	Post held	From	То	Scale of pay	Nature of duties.

Contd.....2/-

		Contd2/-
8	Nature of present employment i.e. ad-	
	hoc or temporary or quasi permanent	
	or permanent	
9.	In case the present employment is held	
	on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization	
	to which you belong	
10.	Additional details about present	
	employment. Please state whether	
	working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If	
	yes, give date from which the revision	
	took place and also indicate the pre	*
	revised scale.	
12	Total emoluments per month now	
	drawn	
13.	Additional information, if any, which	
	you would like to mention in support	
	of your suitability for the post. Enclose	
	a separate sheet if the above space is	
	insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	, , , , , , , , , , , , , , , , , , ,

### DUTIES AND RESPONSIBILITIES OF THE DEPUTY COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works under statutory acts and Rules are to be looked after/performed by the Dy. Coal Controller of this Organisation –

### Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29 <sup>th</sup>May, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

v) Settlement of	disputes and advisory	to Coal Controller under	CBA Acts 1957.
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# II-ars 3(i)] गार्छ का राज्यव : नबन्दर 15, 1980/वर्गक्त 24, 1908 R 10 11 Not applicable Not applicable Not applicable By promotion failing Promotion : which by transfer Assistant Coul Superintendent Grado-I with 5 years on deputation inregular service in the grade and possessing the educational qualifications as mentioned at (b) (i) cluding short-term contract. and (ii) below. Transfer on deputation (including short-term contract): Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:-(a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and (b) Possessing the following educational qualifictions and experience :-(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University of equivalent. (ii) First Class Colliery Manger's certificate of competency under the Mines Act, 1952. (iii) 5 years' experience in Coal Mines.

The departmental officers in the feeder category who are la the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post hold immediately preceding this appointment in the same organisation/ department shall ordinarily not exceed 3 years). 14 Group 'A' Departmental Promotion Committee Selection for appointment by transfer on (for promotion): deputation Chairman/Member, Union Public Service Commission Chairman (inclduing short-term contract) shall be 2. Joint Secretary, Department of Coal Member

made in consultation with the Union Coal Controller Member Public Service Commission. Group 'A' Deparmental Promotion Committee (for confirmation): 1. Joint Scoretary, Department of Cool Chairman 2. Director, Department of Coal Member - Member NOTE: The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

Subject to variation dependent on work-load.

Not exceeding 40 years. (Relaxable for Government servants upto 5 years in accordance with the instructions or order issued by the Central Government.). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andema and Nicobar Islands and Lakshadweep.

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3346 THE GAZETTE OF INDIA : NO	WEMBER 15.	1986/KART	IKA 24, 1908	[PART IISEC. 3(i)]
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ESSENTIAL:  (i) Destree or equivalent diploma in Mining equivalent from a recognised University of (ii) 1st Class Colliery Manager's Cariff, atounder the Mines (Act, 1952.	or caulvalent.	qualifications :	I Year for Ulrect recruit- mert.	25% by romation failing which by transfer on depunction (including short-term contract) and 75% by direct recruiting.
(lii) Three years esperience in Cral Mines				men.
Note: Qualifications are relaxable at the direction of the Commission in case of candidates equalified.  Note 2: The qualification(s) and the experience is the discretion of the Union Public Sorvice Commissionaldates belonging to Scheduled Castes and Soif, at any stage of selection, the Union Public Service of the opinion that sufficient number of candidates of the opinion of the opinion that sufficient number of candidates of the opinion opin	therwise well /are relaxable at ssion in the case heduled Tribes ce Commission			3
communities poss, using the requisite experience are available to All up the vacancies reserved for them.	not likely to be	Æ		
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PROMOTION: Assistant Coal Superintendent Grade-II with Syear regular service in the grade. Transfer on deputetion fineluting short-term controfficers under Coural/State Governments/Semi verorandts/Public Untertaking/Autonomous Bod Statutory/Organisations':  (a) (i) holding analogous posts on regular basis; of Rs. 700-1300 or equivalent; or (ii) bytas regular service in posts in the state of Rs. 700-1300 or equivalent; or (iii) 8 yeas' regular service in posts in the scale Rs. 650-1200 or equivalent; and (b) possessing the Autonomous quivalent; and then conserved the direct for direct recruit under Column The departmental officers in the fee-forcategory are in the direct line of promotion will not be elligible consideration for appointment on deputation. Simil deputation for appointment on deputation simil deputation for appointment on deputation of degradion in another ex-eadre post hold immediately present in an appointment of the same organisation/department in the same organisation/de	s' (for consi 1. Chairo act): Comm Go- 2. Joint Sec ies. 3. Coal C  r Group 'A' 1. Joint Se of Coal 2. Directo 3. Coalt Note: Ti who for to the Co arly, for of the I presided union P	dering Promitical and Member, Unitation on troller  Departmental Promatical : ceretary Department or Department or Department of Controller to Proceedings of the proceedings of the property of the Chairment of Propartment of the property of the Chairment of the property of the Chairment of the	ion Public Service  Chamtof Coal — Me  More  ometic a Con mit  ment of — Ch	be consulted while making direct rectuir ment and selecting an officer for apportant transfer on deputation (including short term contract).  The same of the same of the same of the same of the contract of the contract of the same of the contract of the same of the contract of the same of the contract
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Not Applicable Not Applicab	le Not	Applicable	By promotion on doputation	fulling which by transfer
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romotion: seputy Assistant Cost Controller with 5 years' regular service in the grade.	Group 'A' Der mittee (for considering	Promotion)	t	ection for appointment by ransfer on deputation shall be made in consultation