

कोल इण्डिया लिमिटेड
(भारत सरकार का उपक्रम)
COAL INDIA LIMITED
(A Govt. of India Enterprise)
कोल भवन "COAL BHAWAN"
Premise No. 04, MAR, Plot No. AF-III
Action Area-IA, Newtown, Rajarhat
KOLKATA-700156 (WB)



एक महारत्न कंपनी
A Maharatna Company

POLICY CELL
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Tel: 033-7110 4271
Website: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/HRA/999

दिनांक: 27.12.2022

कार्यालय ज्ञापन

विषय: Reimbursement of rent/payment of HRA to Board level and below Board level executives.

In pursuance to the DPE guidelines issued vide ref. no W-02/0027/2022-DPE(WC)-GL-XXIII/2022 dated 02.12.2022, the existing provision of Coal India Executive House Rent Allowance Rules 2010 i.e. Clause no. 4.7 under Entitlement of HRA has been amended as follows:

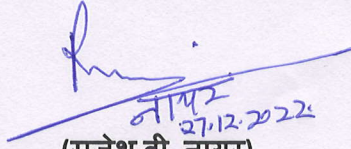
The Board level and below Board level executives and CVOs on their appointment/transfer/posting to a new station, necessitating change of residence, if they temporarily stay in Guest Houses/ transit accommodation provided by the company may be reimbursed the amount of rent paid subject to the fulfillment of the following conditions:

- a) The official has applied for accommodation of his entitlement, but has not been allotted residential accommodation by the company.*
- b) The concerned Guest House should be located at the place of posting of the official.*
- c) The official must have stayed in Guest Houses of CIL or its subsidiaries and submit rent receipts in support of payment of rent.*
- d) Reimbursement of rent shall be admissible upto a maximum period of six months.*
- e) No House Rent Allowance (HRA) shall be admissible during this period.*

This amendment will be effective from the date of issuance of DPE O.M i.e. 02.12.2022, which has already been circulated to CIL & its subsidiaries for necessary compliance.

This issues with the approval of the competent authority.

This is for information and compliance by all concerned with effect from 02.12.2022.


नायड
27.12.2022
(राजेश वी. नायर)

उप मप्र./विभाग्यध्यक्ष (का./नीति)

ई-मेल के माध्यम से वितरण:

- i. D(T)/ D(M)/ D (P&IR)/ D(F), CIL
- ii. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MC L/ NCL/ SECL/ WCL
- iii. CVO, CIL
- iv. D(P), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
- v. D(F), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
- vi. D(T/CRD), CMPDIL
- vii. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
- viii. ED (Co-ordination), CIL
- ix. ED, CD/ICT/FIN./PERS/MEDICAL
- x. Company Secretary, CIL
- xi. GM(ICT),CMPDIL
- xii. GM, NEC
- xiii. GM(ERP),CIL/GM(Systems),CIL
- xiv. GM/HoD (Personnel/EE) CIL/BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
- xv. GM/HoD (Finance) CIL/BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
- xvi. TS to D(P&IR)/D(F), CIL/BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
- xvii. HoD, CIL New Delhi Office
- xviii. Mgr.(P/PC), CIL – for updation in HR Manual.